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Cherwell District Council

CommitteeName

Minutes of a meeting of the CommitteeName held at MeetingLocation, on MeetingDate at MeetingTime

Present:	ChairPresentRoleListVchinchPresentRolesList VicechPresentRolesList MembersPresentRows
Substitute Members:	ReservePresentSubsRows
Also Present::	GuestinattendanceRows
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The meeting ended at MeetingActualFinishTime

Chairman:

Date:

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BICESTER STRATEGIC DELIVERY BOARD - NOTES – 25 JULY 2019

MEETING: Bicester Strategic Delivery Board **DATE AND TIME: 25 July 2019 at 10:30am** **VENUE: Meeting Room, 1st Floor, Franklins House, Wesley Lane, Bicester, OX26 6JU**	**Board Members:** Cllr Barry Wood (CDC) (Chairman) Cllr Ian Hudspeth (OCC) Cllr Colin Clarke (CDC) Cllr Richard Mould (BTC) Cllr Lynn Pratt (CDC) Cllr Jason Slaymaker (BTC) Cllr Nick Mawer (BTC) Cllr Lawrie Stratford (OCC) Cllr Michael Waine (OCC) Ian Collinson (Homes England) Peter Cox (Bicester Chamber of Commerce) Robert Jolley (Cherwell District Council (CDC)) Rosie Rowe (NHS Clinical Commissioning Group (CCG)) Phil Shadbolt (Bicester Vision) Lesley Tims (Environment Agency (EA)) Attendance as required (MHCLG)

	TOPIC	PURPOSE	RESP.
1.	**Welcome**	The Chairman welcomed Cllr Jason Slaymaker to his first SDB meeting.	
2.	**Apologies**	Cllr Colin Clarke, Cllr Lynn Pratt, Cllr N Mawer – Cllr Sean Gaul attended as rep	
3.	**Notes of previous meeting and matters arising**	The notes of 21 March 2019 were agreed with updates in items below.	
4.	**Park and Charge Project**	Presentation by Paul Gambrell, OCC, on the Park and Charge collaborative project between OCC, Zeta Specialist Lighting, UI!UK Urban Integrated Ltd, University of Oxford and SSE Enterprise. A three month feasibility study has already taken place and led to the larger bid presented today. The project totals £5.1m with Innovate UK funding secured for £3.5m for 18 months only. The funding starts 1 September and infrastructure needs to be installed 6 months before the end of the project. The hardware is being developed by Zeta Lighting with a dynamic charge point that can adapt as EVs evolve. The system would be App based with dashboard information provided for the partners. Commercially viable 2025. The benefit of the system is that it can be scaled down for rural areas and currently looking to pilot in smaller locations, eg village shops, parish halls, pubs. A priority list of council owned car parks has been identified with priority aimed initially to residents who live near a town centre car park.	

		Concept of a long term strategy across Oxfordshire to ensure consistency across installation and enforcement. Noted the added value of car owners walking to the car parks and this crosses over with active travel. Public Health England (PHE) have an Active 10 App and suggestion to include the PHE App as part of the Park and Charge App download at the same time. **Action the Park and Charge project to consider including the PHE Active 10 App as part of the Park and Charge roll out.** The Chairman noted the opportunities from the project and offered help if required.	**Park and Charge Project Team**
5.	**London Road Crossing**	OCC's Infrastructure Locality Lead updated the Board. James Gagg now in post and coordinating the funding to engage specialist work on London Road as part of an outline strategic business case for the level crossing for the Department for Transport. James to attend future SDB meetings.	
6.	**Oxford Cambridge Expressway**	OCC's Infrastructure Locality Lead updated the Board. James Gagg also co-ordinating the work on Oxford Cambridge Expressway and will attend future SDB meetings. Concerns were voiced at the meeting over the currently planned programme from Highways England. Noted that the Bicester Team have fed into potential projects re delivering biodiversity net gain.	
7.	**Task and Finish Panel – Town Centre**	Following on from a successful Grimsey event, a 17 member group was formed from the attendees. The group has worked to date on objectives and priorities for the town centre under headings, eg culture, heritage, connectivity. The £100k Garden Town funding will be used to kick start the projects. Propose to feedback to the Bicester Vision Partnership Meeting on 12 September, followed by updates to the Grimsey event attendees, then wider consultation on proposals. Phil Shadbolt gave personal thanks to Grae Laws, Bicester Vision, for setting up the initial Grimsey discussion and Robert Jolley thanked all partners involved in the project to date. The Chairman noted the work to date and the importance to progress projects on the ground.	

		Actions • **Jenny Barker to circulate the Terms of Reference of the Town Centre Task Group.** • **Robert Jolley to follow up and ensure the Town Centre Task Group attendees are able to attend the Task Group meetings.** **Future High Street Fund bid** – a speculative bid was submitted but unsuccessful. Information gathered for this bid will be useful for the Grimsey work and projects going forward.	**Jenny Barker**
8.	**Task and Finish Panel – Healthy Bicester**	A report and Appendices were previous circulated. Updates as follows: **Sport England funding -** following successful presentations and discussions with Sport England, £925,000 funding has been awarded to Oxfordshire with some funding allocated to Bicester. Thanks given to CDC for funding and securing the Healthy Place project in Cherwell as, without this funding, the Sport England funding could not have been secured. **Activity –** successful diabetes education events have been held in Bicester. The success of the project was thanks to a partnership approach with the GP Practices supporting people and commissioning services work. Referral rates show that Cherwell has overperformed. **Social prescribing –** all practices in Bicester are now accessing the new social prescribing service called Community Connect and are able to refer patients to the service that has been set up by Citizens Advice North Oxfordshire. **Sixth Form volunteers –** evaluation of the Sixth Formers Volunteers Fair has shown that 32 of the students have gone on to actively volunteer with local community groups and of the 15 groups that attended, 8 were successful in recruiting volunteers. The event has now become a yearly event and, as proof of the concept, Banbury is now running a volunteers forum. **Cookery course –** for Food Bank users and run with support from Tesco. Unfortunately, the course had low attendance, despite a range of efforts to encourage attendance. Following insight from various providers, an opportunity has been identified to help parents weaning babies and we are looking to work with them.	

		Bike Day – supported by Dr Bike Sessions. Plan to follow up on the bike repairs to see how much the bike has been used and improvements to health. Bicester Healthy Facebook page – has been refreshed by the new Comms Officer and the 'likes' and 'reaches' of the post have since increased. Board member concern was raised re future activities and training for primary schools given the pressure teachers are already under. It was clarified that feedback from some trainers is that the teachers are not confident taking classes outside and support sessions are being arranged at OYAP to assist. A suggestion was made that if a school doesn't have an outside space, the area at OYAP could be booked. The Chairman and Board noted an excellent report.	
9.	**Garden Town Programme**	This report picks up on work following the successful Garden Town funding bid reported at the last meeting. **Masterplanning –** work on healthy place shaping and how this might shape the town has been carried out but further progress limited due to resources. The recruitment process to fill the vacant post has commenced. **Design –** a session with internal colleagues on how to raise the quality of design of new development in Bicester has been carried out. Among the outcomes, having urban design advice to support planning officers was considered the first priority. **Improvement of Highway Design and Connectivity -** Health New Town funding and connectivity with other programmes to be used to look at a planting scheme to address air quality along Queens Avenue. Also working with OCC on a local cycling and walking improvement plan. When finalised, propose to fund schemes in detail with Garden Town funding. **Market Square –** funding secured for design work. Options being reviewed for vehicle/no vehicle options. **Cultural offer in the town –** a Bicester History Society Heritage trail is due to be launched in the Summer. A timeline will also be set up in the library. The Bicester Delivery Team	

		and Bicester Town Council are supporting the Bicester History Society to set up guided walks around the town. **Garden Town Legacy –** the work is being commissioned to look at how a long term legacy can be secured for the town. Housing delivery last year was good with 447 dwellings being completed. Work to ensure Bicester is an attractive place to live and invest is important in securing the delivery of plans for the town. The Garden Town programme is expanding and Jenny Barker was invited to talk to new members at a BOB MK design group, sharing local learning.	
10.	**Green Infrastructure in Bicester**	The purpose of the report is to enable the consideration of matters with regard to green infrastructure in Bicester. Following discussions around the loss of green spaces, most of the publicly accessible spaces are owned by Bicester Town Council or Cherwell District Council. There are some private and non-designated areas and designation will need to be dealt with through the review of the Local Plan. A green spaces map has been published to encourage residents to maximise the use of them. The Bicester Delivery Team are involved in a project with the Environmental Change Institute (eci) at the University of Oxford on green infrastructure and what online toolkits are available to help plan green spaces better. A copy of the report is attached as an Appendix. Some of this work has also been taken forward into the Oxfordshire Plan. Bicester Town Council are investing in their green spaces, including reviewing small spaces at Bure Park, replacing the playground and providing the café at the Garth and secured grant funding for signage, bridge repair and the planting of a wildflower meadow at Bure Park. A future project will be to look at access to the countryside by joining up footpaths. **Action Lesley Tims to contact Jenny Barker re secondment opportunities from the Environment Agency to CDC.**	**Lesley Tims**

11.	**Development Update**	The report provides the current position on development planning application updates. No comments made. The Board noted the report.	
12.	**Bicester Project update**	The report updates on Bicester projects by the Bicester Delivery Team. No comments made. The Board noted the update	
13.	**Project Bids**	The report provides the current position on project bids submitted by the Bicester Delivery Team. No comments made. The Board noted the report	
14.	**Risk Log**	Updates to risks shown or marked as "no change". The Board agreed the Risk Log.	
15.	**Press release summary and agreed communication messages**	The Board noted the press release report and agreed the following communication messages: • Healthy New Town projects including Heritage Trail and Cultural Festival in September. • Projects funded by Garden Town funding. • Future releases– Park and Charge project; and town centre projects.	**CDC Comms**
16.	**Forward Plan**	The Board noted the Forward Plan with the following additional standing item to be included: • Town Centre Task Group	
	Date of next meeting	31 October 2019 Venue: Franklins House, Bicester	All to note